

**SAN LUIS OBISPO COUNTY
PROBATION DEPARTMENT**

DATE STAMP

**-CONFIDENTIAL -
CITIZEN COMPLAINT FORM**

Name of Individual(s) Making Complaint: _____

Address/City/Zip: _____ PHONE: _____

Name of Employee(s) You Are Complaining About:

Does The Complaint Involve a Person(s) on Probation? Yes ☐ No ☐

If Yes, Person(s) Name _____

Describe Your Complaint (Attach Additional Information If Necessary)

California law requires this agency to have a procedure to investigate citizens' complaints. You have a right to a written description of this procedure. This agency may find after investigation that there is not enough evidence to warrant action on your complaint; even if that is the case, you have the right to make the complaint and have it investigated if you believe an officer behaved improperly. Citizen complaints and any reports or findings relating to complaints must be retained by this agency for at least five years.

Complainant Signature

Date

γ OFFICE USE ONLY γ

Number Assigned _____ Assigned to: _____

PRELIMINARY INVESTIGATION FINDINGS:

- _____ 1. **UNFOUNDED** - Conduct did not occur
_____ 2. **UNFOUNDED** - Actions Justified
_____ 3. **INVESTIGATION NOT CONCLUSIVE**
_____ 4. **INVESTIGATION SUPPORTS** - Not Willful
_____ 5. **INVESTIGATION SUPPORTS** - Willful
_____ 6. **OTHER** - (Explain)

Action Recommended: _____

Reviewed by: _____ Date: _____

CHIEF PROBATION OFFICER